



Head of Activities

Job Summary

The Head of Activities is responsible for delivering his/her own high quality sessions and providing leadership to the Department as a whole, ensuring activities are well planned and delivered. A positive mind set, excellent communication and organisational skills as well as the ability to work effectively in a fast-paced, international environment are all pre-requisites for the position. The primary responsibilities of the role are to:

- Lead all aspects of the Activities programme
- Ensure all sessions are properly prepared and executed in order to inspire our students.
- Monitor the presence and behaviour of students at all times
- Organise excursions

Job Type / Category

Abbey College in Malvern, a vibrant co-educational boarding school based in Malvern, is currently recruiting a Head of Activities for its Summer School (June-August). The role is residential and involve leading a high quality activities programme for international students visiting the UK.

Working Arrangements:

Monday to Sunday, with one weekend day off provided each week. Working hours will typically be from early afternoon till student bedtime.

Required Education, Skills and Qualifications

Degree-desirable

Experience in leading activities to groups of international students - essential

An enthusiastic, flexible can-do approach

Excellent communication and team working skills, with experience of leading small teams - essential

Accredited sports/arts coaching status-highly desirable

First aid and lifeguard qualifications - desirable

Benefits

Full board and accommodation is provided.

The role is a temporary position, running from: 16th June to 1st September, 2019. You will be required to attend a one-day induction session along with activity leaders on 15th June.

£480-£510 a week depending on experience and qualifications