



Homework Policy

Related documents include:

- Curriculum Policy
- Schemes of Work for the individual courses
- Lesson Plans
- Homework timetables
- Managing Academic Performance Policy
- English as an Additional Language Support Policy
- Abbey College Teacher Development Policy
- Behaviour Management Policy
- Academic Staff Handbook
- Examination Papers

Legal Status:

Monitoring and Review

- This policy will be subject to continuous monitoring, refinement and audit by the Principal
- The Principal will undertake a formal annual review of this policy for the purpose of monitoring and of the efficiency with which the related duties have been discharged, by no later than one year from the date shown below, or earlier if significant changes to the systems and arrangements take place, or if legislation, regulatory requirements or best practice guidelines so require.
- The next official date for review is **September 2020**

Introduction

We believe that homework is a very important part of education for a number of reasons.

- It is important that both our students understand the value of strategically set homework in maximising individual learning potential.
- It is essential, as part of their development, students learn the importance of building on the basic concepts and preparation for the next stages in future lessons, constantly building the knowledge and understanding.

Homework provides opportunities for students to:

- Research topics further to develop their understanding.
- Reinforce work that has been covered in class and therefore develop their ability to apply their learning effectively.
- Revise areas of work to prepare for tests / assessments.
- Develop key skills such as Independent Learning and Research.

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- Work on pieces of coursework or on specific projects over a period of time.
- Learn how to manage time and meet imposed deadlines consistently.

Homework: Learning Good Habits for the Future

As the students move through Key Stage 4 and into Key Stage 5, the amount of homework will inevitably increase. This reflects the demands of the curriculum and the requirements for IGCSE Examinations, through to AS and A2 examinations.

It is essential therefore that the completion and standard of homework is monitored to ensure good habits are established from G.,G1 and G2 through to AS, A2 and Foundation courses

There is a **Homework Timetable** for each academic group. which is given to the teachers at the start of the academic year.

The following information sets out the expectations of the student, teacher and House Parent in ensuring homework is completed correctly and handed in on time.

The Student will:

- Ensure that **ALL** homework is recorded accurately with sufficient detail in their Student Planners.
- Complete **ALL** set homework on time and **to the best of their ability.**
- Meet with their teacher before the 'due date' if they do not understand what they have to do.
- Make sure that they find out from the relevant teacher if any homework has been set if they have been absent from school.
- Still be expected to complete homework if they have missed the deadline.
- Organise their homework so that they are **not doing it all on one night.**
- Accept any consequences directed by the teacher if homework is not done.

The Teacher will:

- Inform all students to record homework in their own planners.
- Ensure that **ALL** pieces of homework are collected in AND marked within a reasonable timeframe.
- Allow sufficient time for students to complete homework in relation to both the set task and the other subjects included in the homework timetable.
- Be willing to explain or expand on the requirements of each piece of homework to any student who has not fully understood what they have to do.
- Follow up any instances of students not completing their homework, in line with the protocol outlined in this policy.

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- Liaise with other teachers when necessary to ensure that homework follows the timetable and is spread as evenly as possible throughout the week.

The House Parent(s) - if involved with monitoring homework - will:

- Be expected to regularly check the Student's Planner to see what homework they have and sign in the appropriate place for the Form Tutor to check.
- Ensure there is a suitable environment at home conducive to the production of a good standard of work. (No distractions such as TV or Computer Games).
- Ensure adequate time and opportunity is provided for the student to complete their work.
- Assist the student – where possible and if required. If this is necessary, academic teachers requests that House Parents comment on the homework where assistance has been provided. A note in the Student Planner is sufficient.
- Encourage and reinforce the message from academic teachers about the need to be organised, present work well and the importance of meeting deadlines.
- Support academic teachers in emphasising the value of homework in learning.
- Respond positively to any concerns the academic teachers may have regarding the student and homework.

Failure to complete homework:

1. In the first instance if a student fails to complete homework, remedial action will be undertaken at the discretion of the teacher; e.g. giving the student additional time to complete the task during break and/or lunchtime.
2. Any re-occurrence of non-production of homework will result in the teacher implementing the behaviour management stages, and at the appropriate stage involving the DOS (EFL)/ Head of Discipline and ultimately the Principal if deemed necessary.

It is not anyone's intention to over burden any student with unmanageable amounts of homework. With good time management and organisational skills, each student should be able to complete their homework and have sufficient time to participate in the full life both in the classroom and via Extra Curricular activities.

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